



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

*"To Enrich Lives Through Effective And Caring Service"*

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

January 07, 2014

**REVISED**

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

11 January 7, 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ACCEPT FISCAL YEAR 2013 EMERGENCY MANAGEMENT  
PERFORMANCE GRANT FUNDS  
APPROVE APPROPRIATION ADJUSTMENT  
(ALL DISTRICTS AFFECTED)  
(4 VOTES)**

**SUBJECT**

Board approval is requested to accept the County's allocation of the 2013 Emergency Management Performance Grant and approve appropriation adjustments to allocate the enhanced level of funding. This grant is fully funded by the Department of Homeland Security and distributed by the California Governor's Office of Emergency Services. The Emergency Management Performance Grant is used to support comprehensive emergency management activities at the local levels and to encourage the improvement of preparedness, response, recovery, and mitigation capabilities for all hazards and disasters. The term of this grant is from July 1, 2013 through June 30, 2014.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Accept \$2,151,895 in funding for the Fiscal Year 2013 Emergency Management Performance Grant as distributed through the California Governor's Office of Emergency Services;
2. Adopt the attached Governing Body Resolution which authorizes the Chief Executive Officer, or his designee, to apply for, sign, and execute Emergency Management Performance Grant awards and all future amendments, modifications, extensions, and augmentations as necessary for the Emergency Management Performance Grant funds;
3. Approve the Appropriation Adjustment in the amount of ~~\$2,151,895~~ **\$2,152,000** for Services and Supplies to appropriately allocate the enhanced level of funding under the grant; and

4. Delegate authority to the Chief Executive Officer, or his designee, to enter into sub recipient agreements with Disaster Management Area Coordinators providing for use and re-allocation of these funds and to execute all future applications, amendments, modifications, extensions, and augmentations relative to the sub recipient agreements as necessary.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Department of Homeland Security, through the California Governor's Office of Emergency Services (Cal OES) has approved grant funding for State and national homeland security efforts. This grant funding is provided to support comprehensive emergency management at local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate emergency operations centers to increase regional readiness and increase opportunities for professional training of emergency management personnel.

Following approval by the Board and the signing of sub recipient agreements with Disaster Management Areas, the grant funds will be made available at the local level.

The Board is requested to authorize the Chief Executive Officer (CEO) to administer this grant on behalf of the Los Angeles County Operational Area and approve the attached Governing Body Resolution which provides a list of Chief Executive Office personnel authorized to sign grant documents for the Emergency Management Performance Grant (EMPG). The CEO will also be authorized to submit other grant documents including, but not limited to, amendments, modifications, extensions, reimbursement requests, and future applications.

#### **Implementation of Strategic Plan Goals**

Access to this grant funding addresses the following County Strategic Plan goals: Goal 1 - Operational Effectiveness – Maximize the effectiveness of processes, structure, and operations to support timely delivery of customer-oriented and efficient public services; Goal 3 – Integrated Services Delivery – Maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

#### **FISCAL IMPACT/FINANCING**

The 2013 EMPG award is \$2,151,895. The attached appropriation adjustment for \$2,152,000 is necessary to increase the Office of Emergency Management's (OEM) spending authority and to recognize the additional grant funding. This program is fully funded by the Department of Homeland Security and distributed by Cal OES. The 2013 EMPG has a 50 percent matching fund requirement which the County will satisfy through in-kind personnel services.

Of the total grant award, the Disaster Management Areas will receive \$1,420,253 and \$731,642 will be retained by OEM to support emergency preparedness and response activities.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under this grant. The terms of this grant are from July 1, 2013 through June 30, 2014. Any extensions beyond June 30, 2013, require prior approval from Cal OES.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

This grant will assist the County and Disaster Management Area Coordinators to plan and better prepare for all hazards and disasters. Emergency planning is a critical responsibility of local governments.

**CONCLUSION**

Upon execution by the Board of Supervisors, please send a copy of the adopted Board letter and three originals of the signed Governing Body Resolution to OEM for processing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a large, stylized loop and a horizontal line extending to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:GAM:JR  
AP:Ilm

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel

PINK

BA FORM 03/13

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

January 7, 2014

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2013-14

4 - VOTES

SOURCES

Emergency Preparedness and Response  
A01-OE-90-9031-12600  
Federal Grants - \$2,152,000  
Increase Revenue

USES

Emergency Preparedness and Response  
A01-OE-2000-12600  
Services and Supplies - \$2,152,000  
Increase Appropriation

SOURCES TOTAL: \$ 2,152,000

USES TOTAL: \$ 2,152,000

JUSTIFICATION

Appropriation Adjustment is necessary to accept funding for the 2013 Emergency Management Performance Grant. This adjustment will recognize \$2,152,000 in grant funds awarded by the Department of Homeland Security through the California Governor's Office of Emergency Services. This grant will fund personnel costs to mitigate, respond to, and recover from emergencies and disasters, whether natural or man-made

ADOPTED

BOARD OF SUPERVISORS

COUNTY OF LOS ANGELES

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

11 JAN 7 2014

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

*W. Kibbawig*

AUTHORIZED SIGNATURE ELYSON RAUDEZ, FISCAL OFFICER, CEO

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---☐

ACTION

☒

RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO.

073

BY

*Kana Zukawa*

Dec 24 20 13

☒

APPROVED AS REQUESTED

☐

APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Ryan*

Dec. 26, 20 13

## Governing Body Resolution

BE IT RESOLVED BY THE Board of Supervisors  
(Governing Body)

OF THE County of Los Angeles THAT  
(Name of Applicant)

Chief Executive Officer, OR  
(Name or Title of Authorized Agent)

Chief Deputy, Chief Executive Office, OR  
(Name or Title of Authorized Agent)

Senior Assistant, Chief Executive Office OR  
(Name or Title of Authorized Agent)

Senior Manager, Chief Executive Office OR  
(Name or Title of Authorized Agent)

Chief Program Specialist, Chief Executive Office OR  
(Name or Title of Authorized Agent)

Administrative Services Manager III, Chief Executive Office,  
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subgranted through the State of California.

Passed and approved this 7th day of January, 20 14

### Certification

I, Don Knabe, duly appointed and  
(Name)

Chairman of the Los Angeles County Board of Supervisors  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Board of Supervisors of the County of Los Angeles on the  
(Governing body) (Name of Applicant)

7th day of January, 20 14

Chairman, Board of Supervisors

(Official Position)

(Signature)

January 7, 2014

(Date)



ATTEST: SACHI A. HAMAI  
EXECUTIVE OFFICER

CLERK OF THE BOARD OF SUPERVISORS

By Sachelle Smitherman, Deputy

Grants Manual-Appendix 1

**Los Angeles County Chief Administrative Office**  
**Grant Management Statement for Grants \$100,000 or More**

<b>Department:</b> Los Angeles County Chief Executive Office – Office of Emergency Management		
<b>Grant Project Title and Description:</b> FY13 Emergency Management Performance Grant		
<b>Funding Agency</b> FEMA – Cal EMA	<b>Program (Fed. Grant #/State Bill or Code #)</b> Fed. Grant #2013-0047, Cal EMA #037-00000	<b>Grant Acceptance Deadline</b> June 30, 2014
<b>Total Amount of Grant Funding:</b> \$2,151,895		<b>County Match:</b> \$2,151,895 (in-kind)
<b>Grant Period:</b> July 1, 2013 – June 30, 2014	<b>Begin Date:</b> 07/01/2013	<b>End Date:</b> 06/30/2014
<b>Number of Personnel Hired Under This Grant:</b> 0	<b>Full Time:</b> N/A	<b>Part Time:</b> N/A
<b><u>Obligations Imposed on the County When the Grant Expires</u></b>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes__	No_ <b>X</b>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes__	No_ <b>X</b>
Is the County obligated to continue this program after the grant expires?	Yes__	No_ <b>X</b>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes_ <b>X</b>	No____
b.) Identify other revenue sources (describe below)	Yes__	No_ <b>X</b>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes__	No_ <b>X</b>
<b>Impact of additional personnel on existing space:</b>		
<p>This is an annual grant that is awarded to the County in which the funds are used to provide comprehensive emergency management at local levels and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards and disasters. These grant funds will be used to strengthen information sharing and collaboration among all levels of government, private industry, and non-governmental and community-based organizations; strengthen emergency planning for both intentional and natural disasters; encourage citizen preparedness while integrating the needs of vulnerable populations; and provide guidance and support for enhancing primary and alternate emergency operations centers to increase regional readiness and increase opportunities for professional training of emergency management personnel.</p>		
<b>Other requirements not mentioned above:</b>		
N/A		

Department Head Signature\_\_\_\_\_

Date:\_\_\_\_\_